By-Laws of

Manzanita Tribe

No. 276

Improved Order Red Men

New Albany, Indiana

Instituted November 23, 1899

73 Charter Members

Revised January 1966

FREEDOM FRIENDSHIP CHARITY

Wigwam of

MANZANITA TRIBE NO. 276

I.O.R.M.

THIS IS TO CERTIFY THAT

BRO Sumner Gary Hunnewell

was adopted a member

February 19, 2019

Sachem

Chief of Records

BY-LAWS

ARTICLE I

Name of the Tribe

This Tribe shall be known by the name and title Manzanita Tribe No. 276, Improved Order of Red Men, of New Albany.

ARTICLE II

This Tribe shall meet on Monday of each week, and the Council Fire shall be kindled at 7:30 p.m.

ARTICLE III

Quorum

Five or more members, including one qualified to fill the Sachems stump, shall constitute a quorum for the transaction of business, but if only a quorum be present, no monies shall be appropriated except for benefits.

ARTICLE IV

Examining the Tribe

The First Sannap, or in his absence, one of the appointed Chiefs, shall examine every person present, except the Sachem, prior to the kindling of the Council Fire, and when kindled, the Guard of the Wigwam shall allow no brother to enter or retire, unless the prescribed forms are observed.

ARTICLE V

Special Council Fires

The Sachem shall, on application in writing of seven members in good standing, have power to call a Special Council at any time, in which case he shall instruct the Chief of Records to notify the brothers of the meeting, but no business shall be transacted at a Special Council Fire, other than that for which said Council is called.

ARTICLE VI

Elections of Chiefs

Section 1. On the last Council Fire of November this Tribe shall make nominations to fill Chieftaincies for coming term. Candidates for Prophet shall have served one term as Sachem, one term as Senior Sagamore and one term as Junior Sagamore, Candidates for Sachem shall have served one term as Senior Sagamore and one term as Junior Sagamore. Candidates for Junior Sagamore shall have been a member of the Tribe for at least six months. Candidates for Representative shall be Past Sachems of the Tribe and the two Junior Past Sachems shall be named Representatives by virtue of office.

Section 2. On the first regular Council Fire of each December, this Tribe shall elect a Sachem, Senior Sagamore, Junior Sagamore, Prophet and one Trustee, and at election in June shall elect Representatives to next Great Council Sessions.

Section 3. When any elective or appointed Chief shall have absented himself for three successive regu-

lar Council Fires, written notice may be sent to him under the seal of the Tribe, by the Chief of Records, (or in his absence by the Sachem) to appear at the next regular Council Fire, and unless such absence be satisfactorily accounted for, his office may be declared vacant, and the vacancy filled as hereinafter provided for.

Section 4. When a vacancy shall have occured in any elective chieftaincy of this Tribe a nomination shall immediately be made, and at the next regular Council Fire an election shall be held to fill the said vacancy.

Section 5. A vacancy in any of the appointive chieftaincies of the Tribe, shall be filled immediately by appointment by the Sachem.

ARTICLE VII

Duties of the Chiefs

Section 1. It shall be the duty of the Sachem to preside at all Council Fires of this Tribe at which he may be present and kindle and quench the same in due form; to preserve order and decorum; to see that the laws of this Order are enforced; to decide all questions of order, subject to appeal by two or more members from his decision to the Tribe; to cast the deciding vote on all questions before the Tribe upon which there be a tie vote, except in the election of Chiefs, and when an appeal lies from his decision; to inspect all ballots on application for membership or certificate, and report thereon to the Tribe; to sign all checks or warrents drawn on the Tribe, and also such cards, certificates or notices as may require his signature to authenticate them; to appoint the two Sannaps, the

four warriors, the Guard of the Wigwam and the Guard of the Forest at the time of his raising up and to fill vacancies in the same whenever they may occur; to appoint at the same Council Fire the first two or more members of such standing committees as the Tribe may prescribe, and such other committees from time to time as may be required by the Constitution and Laws, or directed by the Tribe. On the last meeting of each term to appoint an auditing committee of three members,whose duty it shall be to audit the books and accounts of the Collector of Wampum and the Keeper of Wampum, and the books of such other committees or bodies within the Tribe, and to attest their correctness in the six moons report; to assist a brother immediately after advised of his inability to follow the hunt, and to continue to do so at least once each week during such disability, if the residence of such brother be within the hunting grounds of the Tribe. (City Limits of New Albany) and if he be entitled thereto, cause the benefits to be paid. Upon the death of a brother in good standing, to cause the funeral benefits to be paid, the orphans cared for, and such other measures to be taken for the funeral; and to perform such other duties as may be required of him by the laws and usages of the Order.

Section 2. It shall be the duty of the Senior Sagamore to assist the Sachem in preserving order and decorum in the Council Chamber; to inspect the ballots votes; to appoint the third or last member of such standing committee, and other committees, except when it is otherwise provided for; to preside over the Council Fire in the absence of the Sachem; and to give the same attention to brothers unable to follow the hunt, and to appoint four braves, and to fill vacancies in their ranks, as is required of the Sachem.

Section 3. It shall be the duty of the Junior Sagamore to assist the Senior Sagamore in looking after the conduct of the brothers; to preside over the Council Fire when both the Sachem and the Senior Sagamroe are absent; and to give the same attention to brothers unable to follow the hunt as is required of the Sachem and Senior Sagamore.

Section 4. The Chief of Records shall perform all duties which are prescribed in the General Laws and Constitution. He shall attend all Council Fires, with records so that the regular course of business will not be interferred with or delayed. He shall give such security as the Tribe may determine. His salary shall be regulated by the Tribe.

Section 5. It shall be the duty of the Keeper of Wampum to receive from the Collector of Wampum all monies received by him for the use of the Tribe, and give his receipt therefor. He shall pay all orders drawn on the funds of the Tribe, when signed by the Sachem and attested by the Chief of Records, and shall perform all the duties of his office as prescribed by the General Laws of the Great Council of Indiana, and at a stated Council Fire in January and July, he shall render an itemized statement of all monies received and disbursed by him, and the same shall be recorded in the report book of the Tribe. He shall give such security as the Tribe may determine, and the amount of his salary shall be regulated by the Tribe.

Section 6. The Collector of Wampum shall keep an accurate account of all monies due the Tribe from the various members thereof, and from palefaces, and shall pay all monies collected, to the Keeper of Wampum taking his receipt therefor. The Collector of Wampum shall attend all Council Fires, with the necessary records. He shall give such security as the Tribe

may determine and his salary shall be regulated by the Tribe.

Section 7. All other elected and appointed officers shall perform the duties of their respective offices as prescribed by the General Laws of The Great Council of Indiana, and the Tribe may determine such security as may be needed from such officer.

ARTICLE VIII

Trustees

Section 1. The Trustees shall have the general control and investment of such portion of the monies of the Tribe, as may be set apart for that purpose and shall manage the same in such manner as may be prescribed by the Tribe. They shall give security as the Tribe may determine. The Trustees shall have the care and safe keeping of all notes, stocks, etc., belonging to the Tribe, and shall deliver them to their successors in office.

ARTICLE IX

Membership

Section 1. An applicant for membership in this Tribe, must believe in the existence of a Supreme Being, he must be of good moral character, industrious habits and possessed of some known reputable means of support. He must be over twenty-one (21) years of age.

Section 2. Petitions for membership whether by card or adoption, must be signed by the applicant and countersigned, by two members in good standing and must be accompanied by the full adoption fee of (10) dollars plus one year dues, of (10) dollars otherwise no action will be taken thereon.

The application must be presented at a regular council Fire of the Tribe, and shall upon being read, be referred to a committee of two (other than the recommenders), who shall make a strict investigation of the applicants character and general standing in the community, and report at the next regular Council Fire of the Tribe, unless the petition be previously withdrawn by the recommenders with the consent of the Tribe. No application for membership shall be withdrawn after it has been referred to a committee, except by unanimous consent.

Section 3. Upon report of the committee, which shall be in writing, a ballot shall be taken, and if three (3) or more black twigs appear, the applicant shall be rejected, and his application shall not again be entertained for a period of six (6) months thereafter. If less than three (3) black twigs appear the applicant shall be declared elected, and must wait for a period of one week before being obligated.

Section 4. Whenever an applicant shall be rejected, the monies which accompanied the application shall be returned to him through the brother who recommended him.

Section 5. After the election of an applicant, and prior to an adoption, should the Tribe become informed that the applicant is undesirable, it shall be competent for the Tribe to annul such election and declare the same void, provided; that a motion for

such an annulment shall lay over until the next regular Council Fire, at which time a vote shall be taken upon such motion, and if the motion is carried by a two-thirds vote, another vote shall be taken by twig, and if three or more black twigs shall have then been deposited, the applicant shall be declared rejected.

Section 6. Any brother of the Order, holding a withdrawal card and desirous of becoming a member of this Tribe, shall make application as in the case of a paleface, accompanying his application with his withdrawal card, which shall take the same course as an original application. If rejected he has the right to renew his application in six months.

Section 7. Whenever an applicant by card shall be duly balloted for, and elected, it shall be the duty of the Sachem, upon such applicant presenting himself during a Council Fire, to appoint a committee of three brothers of the Chiefs Degree, who shall examine and prove him in the work of the Order, and upon the report of said committee that he is correct, he shall be admitted to the Council Fire without further ceremony.

ARTICLE X

Degrees

Section 1. Any brother in good standing for one week and not indebted to the Tribe, is on application eligible for the Warriors Degree, and is, after taking the Warriors Degree, eligible in one week for the Chief's Degree.

Section 2. The Great Sachem or the District Deputy Great Sachem may grant a dispensation to confer degrees in less time than required by the above Section.

ARTICLE XI

Fees and Dues

Section 1. Any eligible paleface may petition the tribe for non-insurance membership, the fee for such non-insurance membership shall be ten (10) dollars.

Section 2. Application for membership by deposit of Withdrawal card shall follow same rules as set forth in Section 1. and 2. of this Article XI.

Section 3. All applications for membership shall be optional with the Tribe.

Section 4. Insurance members of this tribe shall pay into the wampum belt thereof twelve (12) dollars per year, non-insurance members of this tribe pay into the wampum belt thereof, ten (10) dollars. All dues shall be payable in advance.

ARTICLE XII

Arrearages

Section 1. The collector of wampum shall one week previous to the last regular council in January and July notify the tribe of the amount of unpaid dues of assessments due from each member and at the last regular council fire of each December and June of each year he shall report to the tribe the name of any brother who is six months in arrears for dues and the sachem shall declare such delinquents suspended from the tribe, and their names stricken from the rolls.

Section 2. A brother who is in arrears for dues or assessments, shall not be eligible to any office of the Tribe or be entitled to the Universal password of the current term, or be entitled to sick or disability or burial benefits.

Section 3. Payment of arrearages of dues made during the sickness or disability of a brother, shall not entitle him to benefits during such disability.

Section 4. If a brother not in arrears, should be taken sick, or become disabled, he cannot become delinquent while sick or disabled, or deprived visitation during sickness or disability.

Section 5. Any brother who is in arrears for due or assessments when the council fire is quenched at the last regular council fire in June and December shall not be entitled to benefits for Thirteen weeks after arrearages are paid.

Section 6. Any person who has been suspended for non-payment of dues or assessments, may after one year apply for membership in the Tribe. He shall apply for membership in the same manner and subject to the same rules outlined in Article IX.

ARTICLE XIII

Attendance on the Sick

Section 1. The Sachem, Senior Sagamore and Junior Sagamore, shall constitute a committee to visit the sick, and shall each visit the sick brother once each week. The Senior Sagamore shall be the Chairman of the Committee, and shall call on any brother within twenty-four hours after he is reported unable to follow the hunt.

Section 2. Any member becoming sick or unable to follow the hunt, and desiring to receive sick benefits therefor, shall, within one week from the commencement of sickness or disability, notify the Committee of this Tribe of such sickness, and failing to do so, he shall not receive benefits for more than one week prior to such notification.

Section 3. The Junior Past Sachem shall be considered a special relief chief, who shall be entrusted with the care of transient brothers.

ARTICLE XIV

Funerals

Section 1. Upon the death of a brother of the tribe, notice shall be given of the time and place of the funeral and the chief of records shall notify the sachem, Senior Sagamore, Junior Sagamore, collector of wampum, keeper of wampum and prophet, who shall attend the funeral in person or by proxie.

ARTICLE XV

Benefits

Section 1. Any brother, who has become an insurance member of this Tribe, and is in good standing for 6 months, shall be entitled to benefits during sickness or disability. Any brother who is entitled to benefits shall receive five dollars per week during such sickness or disability, providing no brother shall receive in excess of thirteen weeks benefits in any one year, and providing such sickness or disability requires the care of a physician, and providing no benefits shall be paid the second or succeeding years for any recurring or continuing sickness or disability. However, the Tribe may make payment to worthy or needy brothers.

Section 2. No brothers shall be entitled to benefits when his sickness or disability is caused by his own improper conduct, or while he is in arrears in his dues or assessments, or under charges of any nature whatever. A brother who is unable to follow his usual vocation, but who is able to procure a living at some other source, is not entitled to benefits.

Section 3. Any insurance member of this Tribe in good standing, who may be unable to follow the hunt while outside the limits of New Albany, shall receive benefits upon presenting to the Tribe a physician's certificate, stating the cause of such sickness or disability, and the duration of such sickness or disability, and the certificate shall in every case be verified by a notary public and sealed with his seal, before benefits can be allowed.

Section 4. Upon the death of an insurance brother in good standing, who was while living entitled to benefits, one hundred dollars ($100) shall be appropriated from the wampum belt. This amount will be expended

toward payment of burial expenses, it shall be paid to the funeral director in charge of said funeral. No part of this will be paid to any executor or administrator or become assets of a deceased brother, or to be used in payment of his debts or cost of administration.

ARTICLE XVI

Offenses and Penalties

Section 1. Any brother of this Tribe who shall follow any occupation or business that is contrary to the law of the land, shall upon conviction thereof, be suspended or expelled in accordance with the laws of the Order.

Section 2. Any brother, who by talking, making unnecessary noise or by obstructing the floor, interfering with the work of the council shall be reprimanded by the sachem.

Section 3. Any brother who shall be proven guilty of an immoral practice or conduct unbecoming his profession as a member of the Order, shall upon conviction thereof, be suspended or expelled, as the Tribe may decide.

Section 4. Any member who shall divulge to an applicant for membership, the name of a brother who in any way opposed such applicant becoming a member of the Tribe, or who shall divulge to a paleface the name of an applicant before he is voted upon, or after he is rejected, shall, upon conviction, be reprimanded, and for a repetition of the offense, may be expelled.

Section 5. Any member who shall violate any of his obligations to the Tribe, or to a brother, shall, upon conviction, be reprimanded, and for a repetition of the offense may be expelled.

ARTICLE XVII

Committees

Section 1. All committees must be selected from members present at the Council Fire, and before the Council Fire has been quenched. Any member of any committee who shall neglect his duties as such, may be removed from the committee, by the Sachem, upon the request of a majority of the other members of such committee.

Section 2. It shall be the duty of the club house committee to operate and maintain the club house members of this shall be appointed by the sachem, after such brother has been nominated by one hundred percent (100%) of the committee. He shall be approved by a majority of brothers present and voting at the regular council fire at which he is nominated, members of club house committee shall supply such bond as may be required by the tribe.

Section 3. It shall be the duty of the sachem upon the last regular council fire of the team, to appoint audit committee of three brothers whose duty it shall be to examine the books and accounts of any officers, trustees or committees having the disbursements of any funds, movies or wampum belonging to the tribe, and to report the condition of the same at the next regular council fire thereafter.

ARTICLE XVIII

Withdarwal Cards

Section 1. Any member in good standing may transfer his membership to any other Tribe under the jurisdiction of the Great Council of the United States. Such applicant for transfer shall give the name and number of such Tribe to which transfer is desired. Upon the payment of one dollar ($1.00) it shall be the imperitive duty of the Tribe to issue such transfer card at the next regular Council Fire of the Tribe.

Section 2. A member holding a transfer card shall deposit the same with the Tribe to which it is directed before the expiration of thirty days, together with the fee for membership by application, as required by its by-laws. If elected to membership therein, this Tribe shall at once be notified and his membership herein shall cease, and it shall begin in the Tribe which elected him to membership by transfer card. If rejected, his membership shall continue as before and the transfer card shall become null and void.

Section 3. Any member in good standing and not indebted to the Tribe upon application therefor and upon payment of one dollar ($1.00), shall have issued to him a withdrawal card. A member accepting a withdrawal card shall not be entitled to any of the rights, privileges, or benefits of the Order whatever.

ARTICLE XIX

Traveling Brothers

Section 1. A brother shall at all times be allowed to visit and attend the council fire of any tribe under the jurisdiction of any great council in conformity with the ritual, providing he is in possession of the universal password and a paid up dues receipt.

Section 2. When a brother is in good standing and entitled to benefits, applies for and obtains such benefits from a Tribe of which he is not a member, the amount of such benefits granted must be paid by the Tribe to which he is attached, upon due notice over the seal of the Tribe which granted such relief, provided such relief does not exceed the amount specified by the Tribe as benefits due or to be paid.

ARTICLE XX

Monies

Section 1. All monies or funds are trust funds of the Order, created for the advancement and best interest thereof as a whole, and shall never be expended for any other purpose or object than the following, to wit:

(a) The necessary expenses of the Tribe economically administered, and determined by the Legislative and Judicial Departments of the Order.
(b) The payment of per capita taxes, sick and funeral benefits.
(c) The purchase of real or personal property fo the use of the Tribe, or as an investment if permissable by law.
(d) For social purposes not to exceed ten percent of the income of the Tribe.

(e) For purchase of Government Bonds or insured Building & Loan Stock.
(f) For charitable donations, except, no donation shall be made unless by a majority vote of all members present at a regular Council Fire.

ARTICLE XXI

The twelfth day of May in each year having been established as St. Tamina's Day, in commemoration of the Great Chief, whose virtues have won for him an honorable place in history. It shall be the duty of the Tribe to assemble at the place designated, on a date as near as possible to this date, and there show honor to our worthy dead by suitable ceremony, and it shall be the duty of the Chief of Records to notify all brothers to attend.

ARTICLE XXII

Amendments

All amendments, alterations or additions to these By-Laws, shall be proposed in writing, and laid on the table for one week before they can be acted upon, then it shall require a two-thirds vote of the members present and voting, at a regular Council Fire, to amend them.

ARTICLE XXIII

Indissolubility

This Tribe shall not be dissolved as long as seven members desire its continuance.

ARTICLE XXVI

Reference to General Laws

Section 1. Any of the foregoing By-Laws that is in conflict with the General Laws of the Great Council of Indiana or the Great Council of the United States is hereby declared null and of no effect.

Section 2. Any and every case or question which may be brought before the Council Fire, not clearly provided for in the foregoing Articles and Sections thereof, shall be determined by the laws of the Great Council of Indiana, governing subordinate Tribes by the usages of the Order.

Revised September 1982

COMMITTEE ON REVISION

Carl Woodruff, Chairman
Don Perry
Edmund Pfeifer
Dale Rudy
Gilbert Wheeler

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